

MINUTES OF THE 50th MEETING OF BOARD OF GOVERNORS OF THE INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, KUFRI, SHIMLA-12 HELD ON 29/01/2026 AT 04:00 P.M. UNDER THE CHAIRMANSHIP OF SH. DEVESH KUMAR, IAS, PRINCIPAL SECRETARY (TOURISM) TO THE GOVT. OF H.P IN HIS CHAMBER ON HYBRID MODE AT HP SECRETARIAT, SHIMLA.

The following members were present for the said meeting through offline and online mode: -

S.N.	Name	Designation	Designation On Board	Attended through
1.	Sh. Devesh Kumar, IAS	Principal Secretary (Tourism & Civil Aviation), to the Govt. of Himachal Pradesh.	Chairman	Offline Mode
2.	Sh. Rajiv Kumar, IAS	Managing Director, H.P.T.D.C., Ritz Annexe, Shimla	Member	Offline Mode
3.	Sh. Chandan Kapoor, HPAS	Joint Director Nominee of Director, Deptt. of Tourism & Civil Aviation, Kasumpti, Shimla	Member	Online Mode
4.	Dr. P. D. Lakhawat	Director (A&F), NCHMCT, Noida	Member	Online Mode
5.	Sh. Akshey Sood, HPAS	Director, Technical Education, Sunder Nagar, Himachal Pradesh	Member	Online Mode
6.	Sh. Vikas Kapoor	Vice President, Hotel Radisson, Shimla	Industry expert	Online Mode
7.	Sh. Sanket Chugh	General Manager Taj Theog Resort & Spa, Shimla	Industry expert	Online Mode
8.	Dr. Rohit Sarin	Principal, I.H.M., Bhopal	Catering Expert	Online Mode
9.	Dr. Mukul Dimri	Principal, I.H.M., Kufri, Shimla-12.	Member/ Secretary	Offline Mode

At the beginning of BoGs, meeting the Principal welcomed the Worthy Chairman and all other members of the Board of Governors present in the meeting through offline and online modes.



Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

अध्यक्ष/CHAIRMAN

बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई.एच.एम.शिमला/I.H.M. SHIMLA

Upv
PRINCIPAL
IHM, KUFRI, SHIMLA
प्रधानाचार्य/PRINCIPAL
आई.एच.एम.शिमला/I.H.M. SHIMLA

50.1 Confirmation of minutes of previous meeting.

The Board Members confirmed the minutes of the previous 49th BOGs meeting held on 04/04/2025.

50.2 Review of Action taken/ Progress made on the decision / recommendation of previous meeting.

The Board approved the action taken/progress made on the recommendations of previous board meeting of the Institute held on 04/04/2025.

50.3 Approval of Principal Financial Power to Incur Expenditure in Excess of Rs. 3 Lakhs up to Rs. 10 Lakhs.

The Board approved the delegation of financial powers to the Principal up to ₹3.00 lakhs for procurement /repair /replacement of furniture & fixtures and essential equipment required for the Institute's buildings, hostels and allied facilities, subject to completion of all codal formalities through GeM / CPP Portal (tendering process), as applicable.

In cases where procurement or expenditure is not covered under the prescribed rules, the proposal/file shall be submitted to the Chairman for approval and signature.

50.4 Regarding opening of bank account in RBI for Government Schemes.

The Board Members noted the same.

50.5 Granting 1st Modified Assured Career Progression (MACP) to employees of this Institute.

The Board Members noted and approved the same.

50.6 Annual Report and Annual Accounts along with Audit Report for the Financial Year 2024-2025 (Balance Sheet) of I.H.M. Kufri, Shimla.

The Board examined the Annual Report and Annual Accounts, along with the Audit Report of the Institute, for the Financial Year 2024–2025.

After due deliberation, the Board directed the Principal to adhere the Government of India notifications and norms regarding the investment pattern of funds lying in the **Corpus Fund** in debt funds, Government Securities, Equities and other related investments schemes. The Principal was further directed to explore appropriate investment and fund management options for earning a higher rate of return, strictly in accordance with the applicable Government of India rules, guidelines, and financial norms.

Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

अध्यक्ष/CHAIRMAN
बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई.एच.एम.शिमला/I.H.M. SHIMLA

M. D. Sharma
PRINCIPAL
IHM, KUFRI, SHIMLA
प्रधानाचार्य/PRINCIPAL
आई.एच.एम.शिमला/I.H.M. SHIMLA

50.7 Budget estimate for the year 2026-2027.

The Board examined the budget estimates for the year 2026-2027 of the IHM, Kufri, Shimla and approved the same.

50.8 During 2024-2025 as per the survey of India Today magazine IHM SHIMLA has got 3rd Rank in India for the 'Value for Money' category.

The Board Members noted the same.

50.9 Inspection Report of Transaction Audit of Institute of Hotel Management, Kufri, Shimla for the period 1st April 2017 to 31st March 2024 by the office of the DGA (Industry & Corporate Affairs), New Delhi w.e.f. 18/03/2025 to 28/03/2025.

The Board thoroughly examined the audit paragraphs contained in the Inspection Report.

After due deliberation, the Chairman directed the Principal to put up the status of compliance/action taken on each audit para on file to the Managing Director, HPTDC, for further necessary action.

50.10 Hiring the services of Consultant (Retired Electrical Engineer) for Maintenance of Electrical & Mechanical Installations in the Institute.

After detailed deliberations, the Board did not approve the engagement of an individual consultant. Instead, the Board directed the Principal to initiate the tender process for Operation & Maintenance (O&M) services through a competent agency for comprehensive maintenance of the electrical and mechanical installations of the Institute, in accordance with the applicable rules and procedures.

50.11 Approval for Increase in Associateship/ Remuneration of Teaching Associate purely on contractual basis from Rs. 25,000/- to Rs. 35,000/- per Month.

The Board approved the enhancement of the remuneration of contractual Teaching Associates to ₹31,000/- (Rupees Thirty-One Thousand only) per month, w.e.f. 01/04/2026 onwards, subject to applicable rules and availability of funds.

50.12 Approval for Increase in Remuneration/ Honorarium of Guest Faculty from Rs. 1,000/- per lecturer to Rs. 2,500/- per lecturer.

The Board approved enhancement of the remuneration/honorarium of Guest Faculty to ₹2,000/- (Rupees Two Thousand only) per lecture, inclusive of travelling expenses, subject to a maximum ceiling of ₹30,000/- per month, w.e.f. 01/04/2026 onwards, in accordance with applicable rules and subject to availability of funds.

50.13 Remittance of Leave Encashment and Gratuity of Shri Surender Singh, Lecturer, on pro rata basis to Himachal Pradesh University, Shimla.

The Board noted and approved the same.

Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

अध्यक्ष/CHAIRMAN
बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई.एच.एम.शिमला/I.H.M. SHIMLA

M. D. Singh
PRINCIPAL
IHM, KUFRI, SHIMLA

प्रधानाचार्य/PRINCIPAL
आई.एच.एम.शिमला/I.H.M. SHIMLA₃

50.14 “Bridging Campuses” Student and Faculty Exchange Programme (w.e.f. 14–21 Sept 2025) with IHM Kolkata.

The Board noted and approved the same.

50.15 Revenue generated through Short-Term Training/Consultancy Programmes during the Academic Year 2024–25.

The Board noted and approved the same.

50.16 Admissions status from the academic session 2019-2020 to 2025-2026.

The Board noted the same.

50.17 Award of Grade “A” (Excellent) by NCHMCT for AY 2023–2024.

The Board noted with appreciation the award of Grade “A” (Excellent) to the Institute by NCHMCT for the Academic Year 2023–2024 and applauded the efforts and commendable performance of the Institute in achieving the said grading.

50.18 Approval of AMC Rates for Sewerage Treatment Plant (STP) for 3 years.

After due deliberation, the Board directed the Principal to initiate an open tender for Operation & Maintenance (O&M) of the STP for a period of 3-5 years, in accordance with the applicable rules, guidelines, and prescribed procurement procedures.

The Board further directed the Principal to consult SJPNL, Shimla for obtaining necessary technical guidance and inputs prior to finalization of the tender.

It was also decided that the rates quoted by CPWD and other Government agencies shall be obtained and duly compared with the tendered rates, wherever applicable, to ensure reasonableness, transparency, and financial prudence.

50.19 Approval for Procurement of 20 Number of New Laptops/ Mac books for Faculty Members.

The Board approved the procurement of 20 (Twenty) new laptops/MacBooks and directed the Principal to write to the Ministry of Tourism, Government of India, seeking approval to utilize the savings from the project for upgradation of the existing Computer Lab at IHM, Kufri, Shimla, including furniture and fixtures and other civil works such as repair of existing toilets and classrooms of the Institute, for procurement of the said laptops.

50.20 Approval of the Draft Memorandum of Understanding (MoU) between IHM Kufri and ITDC.

The Board noted and approved the same.



M.D. Sharma
PRINCIPAL
IHM, KUFRI, SHIMLA

Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

प्रधानाचार्य/PRINCIPAL
आई. एच. एम. शिमला/I.H.M. SHIMLA

अध्यक्ष/CHAIRMAN
बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई. एच. एम. शिमला/I.H.M. SHIMLA

50.21 Regarding Retirement of Two Lab Attendants and Engagement of Outsourced Staff for Replacement and Security Duties.

The Board approved the engagement of two (02) outsourced staff (MTS) through an outsourcing agency.

Further, the Board also approved the engagement of two outsourced staff, from amongst the outsourced personnel already engaged in the Institute, on payment of an additional monthly remuneration of ₹3,000/- (Rupees Three Thousand only) per person for performing Chowkidar duties. The said staff shall also be provided rent-free accommodation within the Institute's campus, subject to availability.

50.22 Proposal for Engagement of 24×7 Doctor-on-Call Services at ₹3,000 per visit/call (inclusive of ambulance charges) through Sparsh Multi-Specialty Hospital.

The Board directed the Principal to obtain additional quotations/rates from other hospitals or service providers offering similar Doctor-on-Call services and to put up a comparative statement for reconsideration and approval of the Board.

50.23 Approval for Upgradation of CCTV Surveillance and Safety Measures in Hostels.

The Board approved the proposal for strengthening the security and CCTV surveillance arrangements in the Boys' and Girls' Hostels, as detailed above, and directed that the procurement and execution of the work be carried out, subject to completion of all codal formalities through GeM / CPP Portal (tendering process), as applicable.

The Board further directed that the proposal be forwarded to the Ministry of Tourism, Government of India, for release of Grant-in-Aid, in accordance with the prescribed procedure and guidelines.

50.24 Up gradation of existing Computer Lab at IHM, Kufri, Shimla along with furniture fixtures etc. and other civil works like repair of existing toilets & class rooms of this Institute.

The Board noted the same.

50.25 Approval for Adoption of Central Government Dearness Relief (DR) Rates for Retired State Government Employees.

After deliberation, the Chairman, Board of Governors, IHM Kufri, Shimla, directed that the matter be put up separately on file for detailed examination and further necessary action, in accordance with applicable rules and procedures. the same.

प्रधानाचार्य/PRINCIPAL
आई.एच.एम. शिमला/I.H.M. SHIMLA

Q

Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

अध्यक्ष/CHAIRMAN
बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई.एच.एम.शिमला/I.H.M. SHIMLA

M.D. 2018
PRINCIPAL
IHM, KUFRI, SHIMLA

प्रधानाचार्य/PRINCIPAL
आई.एच.एम.शिमला/I.H.M. SHIMLA

50.25 Any other item with the permission of Chair.

(i) Upgradation of existing buildings infrastructure.


The Board directed the Principal to write to the Town & Country Planning (TCP) Office, Shimla, seeking permission to increase the height of the existing buildings from the present level to the maximum permissible number of floors, as per applicable norms. The Board further directed that a revised Detailed Project Report (DPR), along with revised building plans/maps, be prepared and submitted to the TCP Office, Shimla, for approval.

The Board further directed that various feasible options for creation of additional space may be explored, including demolition and reconstruction of existing structures, refurbishment and reconfiguration of existing buildings, vertical expansion, or any other technically, structurally, financially, and administratively viable alternatives. All such options shall be examined strictly in accordance with applicable building by-laws, structural safety requirements, and fire safety norms, and shall be placed before the Board for further consideration.

Further, the Board suggested that detailed cost estimates for the proposed additional floors and/or alternative options, including the use of prefabricated construction methods, be obtained from CPWD / HPPWD, Shimla, for execution of the said works.

(ii) Extension of Deputation period of Smt. Priya Sharma, Senior Lecturer.

The Board approved continuation of the deputation period of Smt. Priya Sharma and accorded approval to continue her deputation for further 01 year (31/01/2027), subject to approval/consent is received from the Secretary (Tourism), Government of India.


Worthy Principal Secretary (Tourism & Civil Aviation),
to the Govt. of H.P.-Cum- Chairman,
Board of Governors, IHM, Kufri, Shimla

अध्यक्ष/CHAIRMAN
बोर्ड ऑफ गवर्नर्स/BOARD OF GOVERNORS
आई.एच.एम.शिमला/I.H.M. SHIMLA


PRINCIPAL
IHM, KUFRI, SHIMLA

प्रधानाचार्य/PRINCIPAL
आई.एच.एम.शिमला/I.H.M. SHIMLA

AJMIH2 M.H. INDIRA P.P. 1978