

**Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla (H.P)****ANNUAL REPORT 2022-2023**

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**(I) INTRODUCTION:-**

The Institute of Hotel Management, Catering & Nutrition at Kufri, Shimla, Himachal Pradesh is an autonomous registered Society which was initially established as a Food Craft Institute in the year 1984 to cater to the demand for skilled hospitality personnel in Himachal Pradesh.

The H.P. State Government had provided a prime piece of land measuring 16 bighas and 19 Biswas on which the Food Craft Institute building was constructed.

The H.P. State Government handed-over the newly constructed building during the year 1991 to the Secretary, Food Craft Institute (HP) Society and the Institute started functioning with various craft diploma courses prescribed by the National Council for Hotel Management, Catering and Technology, Pusa, New Delhi.

The Institute was later upgraded to the status of Central IHM in the year 1996 with the introduction of the 3-year Diploma Course in Hotel Management under affiliation to the National Council for Hotel Management, Pusa, New Delhi.

In the year 2002 and onwards the 3-year Diploma Course in Hotel Management was converted into a 3-year Bachelor of Hotel Management. Later, in the year 2003, it was converted into a 3-year B.Sc. in Hospitality & Hotel Administration (B.Sc.-H&HA) with the certificates for the graduating students being awarded by the Indira Gandhi National Open University (IGNOU), New Delhi. A Master of Science in Hospitality Administration (M.Sc. HA) was introduced in 2021. In this time the Institute has seen expansion of facilities through Capital Grants received from the Central Government, Ministry of Tourism.

**(II) AIMS AND OBJECTIVES:**

The Aims & Objectives of the Institute of Hotel Management are to impart training to the students in the various Diploma, Degree and Master Programme level courses. The training imparted in the Institute prepares the students for various managerial, supervisory and skilled level jobs in the different trades. The training also involves in-depth and hands on practical work for students to acquire required knowledge and skill standards in the operational areas of Food Production, Food and Beverage Service, Front office Operations and Accommodation Operations etc. so that trained/skilled personnel can be made available to the hospitality industry & other industries as well.

### **(III) INFRASTRUCTURE AND FACILITIES**

The Institute has the following infrastructure to support the activities conducted on its premises:-

#### **1. Food Production Training areas**

##### **a) The Basic Training Kitchens (BTK)**

There are two fully equipped Basic Training Kitchens where the students are instructed in the foundation and the fundamentals of kitchen work.

##### **b) The Quantity Food Kitchen (QFK)**

Here students acquire the knowledge and skills required to cater to the demand of regional cuisines of India for large numbers.

##### **c) The Advance Training Kitchen (ATK)**

There are two Advance Training Kitchens where final year students are imparted rigorous practical training in French and other international cuisines.

##### **d) Bakery & Confectionery**

There are two Bakeries, where the students are trained in all aspects of Bakery and Confectionery operations.

##### **e) Individual Training Kitchen (ITK)**

In this kitchen 3<sup>rd</sup>/4<sup>th</sup> semester students are given training in preparing regional cuisine for smaller numbers.

##### **f) Diploma Kitchen (DFP Lab)**

There is a separate kitchen to impart training to the students of Diploma in Food Production, where they are given individual training in regional cuisine.

#### **2. Training Restaurants**

The "Snow n' Mist" and "The Gourmet" restaurants are used for training of the students in Food and Beverage Service. Here they are trained to understand and perform the fundamental operations and management aspects related to food and beverage service.

#### **3. Accommodation Operations Learning Centers**

The Institute has three Accommodation Operation Labs where the students are instructed in the skills of preparing rooms, keeping public areas in an aesthetic condition, providing clean, stain-free linen, arranging flowers and learning the management aspects that go into providing smooth, efficient and effective services to the recipients of these services.

#### **4. Front Office Learning Centre**

Here, students are instructed in the art of handling a variety of situations through role play, mock reservation, registration and check-out procedures. They are also given an opportunity to use IDS software, which is used in most hotels today,

equipping them for their training and impending placements. The new and updated Front Office lab is equipped with 40 stations.

The lobby area of the Administrative Block has been developed as Front Office in the pattern of a hotel with a proper lobby a bell desk, etc attractively finished with wooden paneling and proper seating arrangements.

#### **5. Computer Room**

To meet the requirement of computer-proficient professionals for the hotel industry, the Institute has a well equipped computer laboratory where training is imparted to make the students aware of the updated technology used in the hospitality industry.

#### **6. Centrally-Heated (VRV/VRF AC System) Classrooms**

The Radha Krishanan Block & Mahasu Bhawan has attractive, spacious classrooms with provision of central heating and VRV/VRF AC system to cope with the chill of the winters.

#### **7. Cafeteria**

This is an attractive building in keeping with the local architectural style that is situated on the premises beside the national highway and offers refreshments to students and visitors of the Institute and is also open for the general public. It offers various popular snacks and beverages and is also an outlet for the bakery products prepared by the students at the Institute. It also provides an avenue for students to develop their entrepreneurial skills.

#### **8. Auditorium**

With a seating capacity of 500, this is one of the biggest spaces available in the region. A lovely wooden stage is the centre of interest. An all-wood panelling helps in better acoustics and retains the warmth of the central heating system.

#### **9. Guestroom Block**

This is an attractive building comprising of four room guest rooms well-furnished, which are used for the training of the students.

#### **10. Sports Facilities**

For sports, there is a Table Tennis (TT) room in the Radhakrishan Block. We also have various indoor games such as carom and chess. Besides this, the Institute has also provided Volleyball and Badminton courts for the students. The Institute is also developing a new space for a badminton court.

#### **11. GYM**

A fitness centre with the latest equipments and machinery has been opened for the students.

#### **12. Music Room**

A well equipped music room with various musical instruments has also been setup for the students.

### **13. CCTV**

The CCTV has been installed in the classrooms and prominent places of the Institute including Boys and Girls Hostels for overall control and discipline.

### **14. Library**

An up-to-date library is a top priority of the Institute. Our Institute has a well-stocked library containing more than 5000 books, excellent reference books of various crafts, industry-related periodicals and magazines of general interest along with educational DVDs, CDs and latest editions of e-journals.

These are available for the students and faculty to enhance their knowledge and skills.

The Library in the Mahasu Bhawan can accommodate upto 200 students. The library has also been equipped with the latest LED TV of 52 inches and other amenities.

### **15. Mock Hotel Room**

The Institute has a mock hotel room for training of students, duly setup with proper furniture & fixtures which have been sponsored by the Hotel Radisson, Shimla.

### **16. Hostel Facilities**

Separate Boys and Girls hostels with VRV/VRF AC Systems are available within the Institute campus. The Boys Hostel has a capacity of 130 students and the Girls hostel has a capacity of 68 students.

Both the Hostels are well furnished and are looked after by the wardens under the control of Principal. The Institute also provides the facility of a 24 hour in house nurse for the students.

### **17. Dining Hall**

The Dining Hall for students of the Institute has a proper setup of stainless steel dining tables with fixed chairs with a total seating capacity for 156. There is a separate dining hall for the hostel students.

### **18. Laundry**

A Laundry with the latest equipments and machinery like industrial Washing Machines/ Drying Machines, IFB Washer Front Load, Multipurpose platform Trolleys and accessories etc has been set up in the Institute.

### **19. Isolation/Medical room**

As per the guidelines of Government of India, Ministry of Tourism the Institute has set up an Isolation room for COVID 19 positive/suspect cases in the campus during the academic session with Medoxy Single Outlet Oxygen Concentrator and PUTEX Fowler Patient Bed.

**(IV) MANAGEMENT**

The Institute has been registered under the Societies Registration Act-1860 with the Registrar, Co-operative Societies H.P. The day to day management of the Institute is being looked after by the Executive Committee and Board of Governors.

The members of the Executive Committee are as under:

**EXECUTIVE COMMITTEE**

1.	Regional Director, (North), Govt. of India, Tourist Office, 88, Janpath, New Delhi	Ex-Officio Convener
2.	Director, Technical Education, Sunder Nagar, Himachal Pradesh.	Ex-Officio Member
3.	Vice President, Hotel Radisson, Near Auckland School, Shimla	Ex-Officio Member
4.	Principal, I.H.M., Kufri, Shimla-12	Ex-Officio Member Secretary

The members of the Board of Governors are as under:-

**BOARD OF GOVERNORS**

1.	Principal Secretary, Tourism & Civil Aviation, to the Govt. of Himachal Pradesh, HP Secretariat, Chotta Shimla	Ex-Officio Chairman
2.	Senior Economic Advisor, Ministry of Tourism, Govt. of India, (in place of ADG), 7 <sup>th</sup> Floor, Chanderlok Building, New Delhi	Ex-Officio Member
3.	Additional Secretary & Financial Advisor, Ministry of Tourism, Govt. of India, New Delhi	Ex-Officio Member
4.	Regional Director, (North), Govt. of India, Tourist Office, 88, Janpath, New Delhi	Ex-Officio Member
5.	Director (A&F), NCHMCT, Plot No. A-34, Sector-62, Noida	Ex-Officio Member
6.	Director, Department of Tourism & Civil Aviation, Govt. of HP, SDA Complex, Kasumpti, Shimla	Ex-Officio Member
7.	Managing Director, Himachal Pradesh Tourism Development Corporation, Govt. of HP, Ritz Annexe, Shimla	Ex-Officio Member
8.	Director, Technical Education, Govt. of HP, Sunder Nagar, Mandi.	Ex-Officio Member

9.	Vice President, Hotel Radisson, Near Auckland School, Shimla	Industry Expert 3 year tenure
10.	Principal, IHM, Bhopal, MP	Catering Expert 3 year tenure
11.	General Manager, Taj Hotel and Spa, Theog, Shimla	Industry Expert 3 year tenure
12.	Principal, I.H.M., Kufri, Shimla-12	Ex-Officio Secretary

#### **(V) MEETINGS OF THE BOARD AND EXECUTIVE COMMITTEE:**

Two meetings of the Board of Governors of the Institute of Hotel Management, Kufri, Shimla, have been conducted on 9<sup>th</sup> September, 2022 and 23<sup>rd</sup> February 2023, respectively, during the academic year under the report i.e. 2022-2023. One meeting of Executive Committee of the Institute has been convened on 13.01.2023 to review the progress on the decisions taken in the Board of Governors Meetings.

#### **(VI) COURSES OFFERED:**

The Institute offers the following full time co-educational programmes:

<b>Name of the course</b>	<b>Duration</b>	<b>Qualification</b>	<b>Age limit</b>
M.Sc. in Hospitality Administration	2 years	B.Sc. Degree in Hospitality and Hotel Administration from NCHM-IGNOU OR Bachelor's Degree in Hotel Management from a recognized University and the Institute is approved by AICTE. Candidates appearing in the final semester/ final year exam of the above said degrees and able to submit their bachelor's degree latest by 31 <sup>st</sup> October can also apply.	No age limit
B.Sc. in Hospitality and Hotel Administration	3 years	Class XII of 10+2 system or equivalent with English as compulsory subject	25 years
Diploma in Food & Beverage Service	1½ years	Class XII of 10+2 system or equivalent with English as compulsory subject	25 years
Diploma in Food Production	1½ years	Class XII of 10+2 system or equivalent with English as compulsory subject	25 years

**(VII) ADMISSION PROCEDURE**

The admission for the M.Sc. in Hospitality Administration and B.Sc. in Hospitality & Hotel Administration are conducted by the National Council for Hotel Management and Catering Technology, Noida, through a common Joint Entrance Examination (JEE) followed by counseling on All India Rank basis (AIR). For other Diploma course, admissions are done by the Institute itself as per the norms of the National Council. Selection is based on the merit of the candidate in the qualifying examination i.e. 10+2 and any other additional marks awarded for sports and any previous craft courses attended, etc.

S.NO.	Programme/Courses	Intake Position
1.	M. Sc in Hospitality Administration	30
2.	B.Sc. Degree in Hospitality and Hotel Administration	380
3.	Diploma in Food and Beverage Service	66
4.	Diploma in Food Production	66

**(VIII) ACADEMIC PROGRESS**

Degree/Certificates are awarded to the students of the M. Sc in HA & B.Sc. Programme in H&HA by the NCHMCT and IGNOU after completion of the course. Diplomas are awarded to the students of the Diploma courses in Food & Beverage Service and Food Production by the NCHMCT, Noida, after completion of one year in the Institute and 6 months of industrial training thereafter.

**(IX) ACADEMIC PERFORMANCE FOR THE SESSION 2022-2023**

Academic Year	Discipline	Appeared	Passed	Result %
	<b>B.Sc. Degree in Hospitality and Hotel Administration</b>			
2022-2023	i) 1 <sup>st</sup> Year	227	227	100%
	ii) 2 <sup>nd</sup> Year	278	278	100%
	iii) 3 <sup>rd</sup> Year	298	298	100%
	<b>M. Sc in Hospitality Administration</b>			
	i) 1 <sup>st</sup> Year	Result not declared by NCHMCT		
	ii) 2 <sup>nd</sup> Year			
	<b>1½ Year various Diploma Courses</b>			
	i) DFBS	29	29	100%
	ii) DFP	61	61	100%



**(X) RESERVATION (BREAK UP OF SEATS IN THE INSTITUTE)**

15%, 7.5%, and 27% seats are reserved for candidates belonging to SC, ST and OBC categories respectively. 5% seats are reserved for Physically Handicapped, 10% EWS and one seat for Kashmiri migrates as per NCHMCT Norms.

Sr. No.	Name of Course	General	EWS	SC	ST	KM	OBC	PH
1.	<b>B.Sc. in Hospitality &amp; Hotel Administration 2022-2023</b>							
	i) 1 <sup>st</sup> Year	161	11	24	06	00	35	00
	ii) 2 <sup>nd</sup> Year	194	20	22	02	00	50	00
	iii) 3 <sup>rd</sup> Year	249	08	19	02	00	34	00
2.	<b>M. Sc in Hospitality Administration 2022-2023</b>							
	i) 1 <sup>st</sup> Year	00	00	02	00	00	01	00
	ii) 2 <sup>nd</sup> Year	13	00	02	00	00	02	00
3.	<b>1½ Year various Diploma Courses 2022-2023</b>							
	i) F&B Service	24	00	05	01	00	00	00
	ii) Food Production	51	00	11	01	00	03	00
<b>Total</b>		<b>692</b>	<b>39</b>	<b>85</b>	<b>12</b>	<b>00</b>	<b>125</b>	<b>00</b>

**(XI) PLACEMENTS**

The Institute has a well managed Placement Cell, which assists the students in arranging for placement in the leading hotels and other tourism related industries. Apart from tourism related industries, the students also get absorbed in others customer service industries. The following seventy nine (79) prestigious hotels groups interviewed the students for placements both through campus interviews and online interviews:-

<b>Sr. No</b>	<b>Name of the Organization</b>	<b>No of students placed</b>	<b>Salary package per month</b>
1	Tommy Hilfiger & CK	06	40000 CTC
2	Reliance Brands Limited	18	28000 CTC
3	Hotel Moljoks, Saspol Ladakh	04	22000 CTC
4	Hotel The Merak, Pangong, Ladakh	04	22000 CTC
5	Cafe Coffee Day	32	25000 CTC
6	Oberoi Hotels and Resorts	26	22000 CTC
7	Hyatt Dharamshala	06	15000 CTC
8	Pyramid IT Consulting	18	7.11 LPA
9	HMS Host (OT, HOT)	52	20000 CTC
10	Indigo Airlines Cabin crew	00	48000 CTC
11	Courtyard by Marriott , Gurugram	08	16000 CTC
12	Cruise Lines (Pre screening)	107	Starting 48000 gross
13	Aditya Birla Fashion	08	30000 CTC
14	Aravalli Resort, Marriott	08	19000 CTC
15	Praxis Services (Airlines and Hotels)	16	17000 CTC
16	Eazydiner Pvt. Ltd.	01	7.88 LPA
17	Lemon Tree MT Corporate	02	20000 CTC
18	Leela Bhartiya	09	15000 CTC
19	Bikanerwala MT	22	18000 CTC
20	Puma Sports Pvt LTD	08	35000 CTC
21	Reliance Smart	06	28000 CTC
22	HMS Host (MT)	01	30000 CTC
23	Mc Donalds MT (North & East)	28	25000 CTC
24	Seven Seas Hotel	14	18000 CTC
25	Le Meridien Gurugram	01	19000 CTC
26	Taj Aravalli Resort Udaipur	00	20000 CTC
27	Taj Theog Shimla	08	12000 CTC
28	Taj Udaipur	00	21000 CTC
29	SIS India	06	22000 CTC
30	Voyager Marriott	00	28000 CTC
31	Oberoi Bengaluru	02	21000 CTC
32	Orchid Hotels	00	16000 CTC
33	MP Tourism	04	25000 CTC
34	Bira91	09	25000 CTC
35	Raas Devigarh	00	22000 CTC

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36	IRCTC	00	30000 CTC
37	The Grand Arc Hotel	01	21000 CTC
38	ITC Mashobra	01	16000 CTC
39	Cinapolis	01	19000 CTC
40	Oberoi Sukhvilas	02	21000 CTC
41	ITC Chail	00	15000 gross
42	Belvedere Golf club Course	00	16000 gross
43	Royal Orchid Jaipur	01	18000 gross
44	Taj Tamil Nadu Region	00	21000 gross
45	Marriott Hyderabad	06	18000 CTC
46	Taj NCR	00	21000 CTC
47	Business Octane Solution	01	22000 CTC
48	Sodexo, Reliance Guest House	06	22000 gross
49	The Oberoi New Delhi	01	23000 CTC
50	ITC Udaipur	00	19000 CTC
51	Old World Hospitality	00	25000 CTC
52	Taj City Centre Gurugram	01	20000 CTC
53	Novotel Jaipur	00	17000 CTC
54	Theobroma Greater Noida	00	18000 CTC
55	The Oberoi Amarvilas Agra	01	22000 CTC
56	Hyatt Chandigarh	01	22000 CTC
57	The fern Udaipur	00	16000 CTC
58	Lalit Hotel New Delhi	01	19000 gross
59	Oberoi Udai Vilas	01	22000 gross
60	Four Points Sheraton Jaipur	00	----
61	Raas Hotels Jodhpur	00	20000 CTC
62	Westin Kolkata	01	17000 CTC
63	Oberoi Maiden Delhi	01	21000 CTC
64	Costa Coffee	00	22000 CTC
65	Oberoi Raj Vilas	00	22000 CTC
66	Marriott Mussorie	00	16000 CTC
67	Lemon Tree Chandigarh	00	15000 CTC
68	Golden Tulip Gazhiabad	00	16000 CTC
69	Leela Palace Udaipur	01	22000 CTC
70	Taj Devi Ratan Jaipur	06	23000 CTC
71	Courtyard by Marriott Ahmedabad	00	16000 CTC
72	ROC foods	00	22000 CTC
73	Pullman aerocity Delhi	01	19000 CTC
74	KFC	09	25000 CTC
75	Taj Bekal resort Goa	00	16000 CTC
76	Club Mahindra Naldehra	02	15000 CTC
77	Synapse India	00	20000 CTC

**Total of 308 students sat for placements out of which 191 students were selected. Rest 117 students opted for higher studies.**

**(XII) SHORT DURATION CRAFT COURSES /CUSTOMIZED TRAININGS CONDUCTED (OF LESS THAN SIX MONTHS)**

<b>HSRT (Hunar Se RogzarTak) Programme for (2022-23) 08 Weeks course</b>				
<b>Batch</b>	<b>Course Name</b>	<b>Target given MoT, GoI</b>	<b>Total Enrolled Students</b>	<b>Total Students Passed</b>
1 <sup>st</sup> Batch	Multi Cuisine Cook	25	25	25
<b>Total</b>		<b>25</b>	<b>25</b>	<b>25</b>

<b>Mid Day Meal Programme for (2022-23) 10 days course</b>				
<b>Batch</b>	<b>Course Name</b>	<b>Target given MoT, GoI</b>	<b>Total Enrolled Students</b>	<b>Total Students Passed</b>
1st Batch	PM Poshan (cook-cum-Helper)	48	48	48
<b>Total</b>			<b>48</b>	<b>48</b>

<b>Destination Based Skill Development Training Programme for (2022-23) 06 days course</b>				
<b>Batch</b>	<b>Course Name</b>	<b>Target given MoT, GoI</b>	<b>Total Enrolled Students</b>	<b>Total Students Passed</b>
1st Batch 04.07.2022 to 09.07.2022	Multi Cuisine Cook	60	30	30
2nd Batch 06.02.2023 to 11.02.2023	F&B Service Steward		30	30
<b>Total</b>		<b>60</b>	<b>60</b>	<b>60</b>

<b>Skill Testing&amp; Certification Programme for (2022-2023)</b>				
<b>Batch</b>	<b>Course Name</b>	<b>target given MoT, GoI</b>	<b>Total Enrolled Students</b>	<b>Total Students Passed</b>
1st Batch	Bakery and Patisserie	30	30	30
<b>Total</b>		<b>30</b>	<b>30</b>	<b>30</b>

In addition to the above programme the Institute also conducted the 3 days training program of "Rotary Youth Leadership Awards" RYLA for Rotary Club Shimla from 16.06.2023 to 18.06.2023 and charged Rs. 1, 20, 000/- on account of Boarding & Lodging of the candidates.

**(XIII) RESEARCH/CONSULTANCY/TRAINING:**

The following consultancy/training have been undertaken during the period under report:-

1. The Institute provided consultancy for the kitchen layout and kitchen equipments for Himachal Pradesh Tourism Development Corporation for various hotel units at Shimla and other places.
2. The Institute provided consultancy to the Satluj Jal Vikas Nigam Ltd. (SJVNL), Shimla for kitchen design, layout and set up of its transit hostel.
3. The Institute has conducted Trade Tests in the Institute for Asst. Waiter, Commi-IV, Asst. Receptionist and Floor Asst. of HPTDC employees for their promotions and internal growth in the organization.
4. Sh. Prashant Vijeta, HOD & Smt. Sapna Tehraik, Senior Lecturer has attended 05 days DTS training programme at HIPA w.e.f. 17.01.2023 to 21.01.2023.
5. The Administrative Staff attended an online training on the EAT Module on 18.04.2023.
6. The Institute conducted training on Personality Development and Communication Skills to the self help group of CEO HPSRLM, Shimla.
7. The Institute also conducted various trainings regarding Hospitality Industry for UCO RSETI, Shimla.
8. Sh. Ishan Negi, Lecturer, attended the CLF (Certified Learning Development) Training Programme held at NCHMCT, Noida, from 31.10.2022 to 05.11.2022.
9. Sh. Manoj Rana, Assistant Lecturer, has attended a two days conference at IHM Ahmedabad on "Implementation of New Education Policy in Hospitality Management Education: Way Forward" w.e.f. 27<sup>th</sup> & 28<sup>th</sup> January, 2023.
10. Mrs. Kirti Puri and Sh. Sanjeev Kumar Puri both HODs of this Institute attended the 06 days training programme at Institute of Secretariat Training & Management, New Delhi on Recognized Trainer Development on Training Need Analysis (RT-TNA) w.e.f. 20.02.2023 to 25.02.2023.
11. Sh. Darsh Dhyani, Teaching Associate, attended the CLF (Certified Learning Development) Training Programme held at NCHMCT, Noida, from 20.03.2023 to 25.03.2023.
12. 03<sup>rd</sup> February 2023- The students from Government School of Chandi, Arki, Solan, visited IHM Shimla for a visit on. Total 57 students of their Tourism Club from 9<sup>th</sup> to 12<sup>th</sup> standard along with three faculty members visited IHM Shimla and were introduced to various departments like Kitchen, Housekeeping and F&B Service, etc. The visit ended with an address by the Principal.
13. 09<sup>th</sup> February 2023- The Institute organized 04 Days Exposure Training and Certificate Distribution Ceremony for students of GSSS Phagli, Shimla.
14. 13<sup>th</sup> February 2023- 4 days Exposure Training was conducted for students of GSSS Gumma from 13<sup>th</sup> February to 16<sup>th</sup> February 2023. Total 26 students

along with 1 teacher of Vocational course- Hospitality and Tourism and 2 other teachers visited IHM Shimla. On this occasion a 'Travel for Life' Pledge was taken by Asst. Tourism Manager- Ms. Sushmita Angolkar, Ministry of Tourism, Govt. of India and the students were also informed about sustainable and responsible tourism practices in the country.

15. 15<sup>th</sup> February 2023- A 1- day Exposure Training was conducted for students of GSSS Nirmand, Distt Kullu. 21 students of Vocational course- Hospitality and Tourism along with two teachers visited to the Institute.
16. 27<sup>th</sup> February 2023- a Two- days Exposure Training was conducted for students of GSSS Junga, Distt Shimla, in two batches on 27th and 28th February 2023. Total 71 students along with 4 teachers visited the Institute.
17. 5<sup>th</sup> April 2023- The Institute conducted a 4 days Hospitality Exposure Training for the students of GSSS Koti w.e.f. 05.04.2023 to 11.04.2023.

**(XIV) INNOVATION /GOOD PRACTICES:**

1. Setup of Sewage Treatment Plant.
2. Rain water harvesting.
3. Use of 100% organic Cotton Bed sheets from POGG.
4. Use of Chemical-free laundry cycles.
5. Use of Non-toxic water based hypoallergenic and biodegradable cleaning chemicals.
6. Use of Energy efficient bulbs (EEB).
7. Use of Eco-smart 13 watt LED light bulbs.
8. Tree Plantation drive – planting of 200 saplings.
9. Plastic –free campus.
10. Herb Garden and Plant Nursery.
11. Regular & active participation in Swatchh Bharat Abhiyan.
12. Spreading awareness about eco-friendly practises to stakeholders and tourists through Nukkad Natak and cleaning drives.
13. Future endeavours – Installation & use of solar water heating and renewable energy technique and garbage disposable scheme.
14. Segregation of waste at source.
15. Organic Food Composter.

**(XV) IMPORTANT DECISIONS AND DEVELOPMENTS:**

- a) The Institute has installed a Sewage Treatment Plant (STP) based on Sequential Batch Reactor (SBR) Technology of 120 KLD Capacity at a total project cost of Rs. 1, 64, 91,200/- funded by Government of India, Ministry of Tourism through CPWD, Shimla agency. The work is at completion stage.
- b) The Institute is under process of setting up and installing a Garbage Disposal System at a total project cost of Rs. 17, 49, 673/-. The Institute has received Rs. 13, 99, 738/- in two installments from Government of India, Ministry of Tourism for the above work. The work of the same is in completion stage.
- c) The Institute has received Grant-in-Aid of Rs. 1, 15, 21, 450/- from Government of India, Ministry of Tourism for procurement of equipment for setup and up-gradation of Food Production Department (Different Kitchens, Bakery & Dining Hall), Accommodation Management Department and Staff Room. The work of the same is completed.
- d) The Institute is under process of setting up and installing a Heating System (VRV/VRF AC System) in the Academic Block, Girls & Boys Hostel at IHM, Kufri, Shimla. Out of the total project cost of Rs. 2, 82, 72,100/-, the Institute has received 1<sup>st</sup> installment Rs. 1, 13, 08,840/- and 2<sup>nd</sup> installments of Rs. 1, 13, 08, 840/-. Total Grant-in-Aid Rs. 2, 26, 17, 680/- has been sanctioned by the Government of India, Ministry of Tourism for the above work, which is in full swing.
- e) The Institute is in the process of providing students lockers, renovation of old Office, HOD rooms, Store, etc. in the old Administrative Building. The total project cost of Rs. 1, 15, 33, 707/- from own funds of the Institute has been approved in the 44th meeting of Board of Governors. The above work is being carried out by the CPWD, Shimla and the same work is in completion stage.
- f) The Government of India, Ministry of Tourism has sanctioned the Grant-in-aid an amount of Rs. 35, 57, 400/- and released Rs. 10, 00, 000/- (ten lakh only) to NCHMCT, Noida towards extension of roofing for entrance canopy and replacement of damaged roof ceiling at Mahasu Bhawan, IHM Kufri, Shimla. The work is going on full swing.

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कुफरी : आई.एच.एम. कुफरी द्वारा ताल के पास पौधारोपण करते हुए छात्र व अन्य लोग।

### आई.एच.एम. छात्रों ने कुफरी में किया पौधारोपण

कुफरी, 31 जुलाई (गौतम): आई.एच.एम. संस्थान कुफरी शिमला द्वारा सोमवार को युवा पर्यटन क्लब के सहयोग से कुफरी ताल के आसपास पौधे रोपे गए। इसमें शिमला जल संरक्षण वन्य जैविक रेंज बली द्वारा 45 पौधे प्रदान किए गए थे। इस मौके पर रेंज वन विभाग अधिकारी गणपत राव, फॉरेस्ट गार्ड बीना, विकास नेगी व पंकज सेन के अलावा संस्थान के प्रधानाचार्य मुकुल द्विवेदी, दीपक परमार, लेखा अधिकारी सुशील धीमान व कुमारी आंचल सहित आई.एच.एम. के 30 छात्रों ने भाग लिया।

### आईएचएम कुफरी में युवा पर्यटन क्लब का शुभारंभ

शिमला। पर्यटन के प्रति युवाओं में जोश बढ़ाने के लिए भारतीय होटल प्रबंधन संस्थान कुफरी में युवा पर्यटन क्लब का शुभारंभ किया गया। इस अवसर पर ट्रेवल फॉर लाइफ प्रतिज्ञा में क्लब के सभी सदस्यों तथा कर्मचारियों ने स्थायी पर्यटन प्रथाओं और परंपराओं को बढ़ावा देने का संकल्प लिया। इस दौरान लघु फिल्म के माध्यम से यात्रा और समुदायों पर इसके प्रभाव को दर्शाया गया। संस्थान के प्रधानाचार्य मुकुल द्विवेदी ने छात्रों को सीखने, पर्यटन उद्योग में असेख्य संभावनाओं का पता लगाने के लिए प्रोत्साहित किया।



उन्होंने कहा कि पर्यावरण को संरक्षित करने के लिए और अच्छी योजनाओं की आवश्यकता है। संस्थान के प्रवक्ता सुशील कुमार ने राज्य के लुभावने पर्यटन, समृद्ध संस्कृति और विविध आकर्षणों की जानकारी दी। इस अवसर पर विभागाध्यक्ष कीर्ति पुरी, संजीव पुरी, दीपक परमार, सुष्मिता अंगोलकर, सहायक पर्यटन प्रबंधक एचपी सुशील धीमान सहित कई गण्यमान्य व्यक्ति मौजूद रहे। व्यूरो

**(XVI) EVENTS AND ACTIVITIES**

The Institute has organized various Events and Activities during the year 2022-2023.

1. 5<sup>th</sup> July 2022- Mr. Mukul Dimri, Principal IHM Shimla visited the Government Senior Secondary School, Phagli, Shimla and addressed the students on career opportunities for them in the future in the hospitality industry.
2. 15<sup>th</sup> July 2022- The IHM Shimla was felicitated by the Hon'ble Chief Minister of Himachal Pradesh, Shri Jai Ram Thakur, on the occasion of "**World Youth Skills Day**" at Hotel Peterhof, Shimla.
3. 21<sup>st</sup> July 2022- A **Postal Stamp Drawing Competition** was organized under the **Azaadi ka Amrit Mahotsav**. Major Vinay Patil addressed the students at the closing of the Mahotsav. The winners of the competition of this Mahotsav were hosted a lunch at Hotel Royal Tulip, Kufri, sponsored by the hotel.
4. 28<sup>th</sup> July 2022- To celebrate the **International Year of Millet** the Institute organized a **Finger Millet Intra House Bakery Competition**.
5. 15<sup>th</sup> August 2022- Students and employees of the Institute celebrated the **76th Independence Day** with great patriotism and enthusiasm at IHM Shimla.
6. 18<sup>th</sup> August 2022- **Shri Krishna Janmashtami** was celebrated by the students with great spirit and enjoyment with participation in the ritual of breaking the Dahi Matkki also.
7. 23<sup>th</sup> August 2022- The Institute organized a Master Class **Workshop on Trending Beverages**.
8. 29<sup>th</sup> August 2022- **National Sports Day-2022** was celebrated with students participating in various sports games.
9. 29<sup>th</sup> August 2022- Innovative recipes were made by students of IHM Shimla on the occasion of **International Year of Millet** – Video.
10. 31<sup>st</sup> August 2022- **On the occasion of Ganesh Chaturthi** students organized a **Photography Competition** which saw a lot of participation.
11. 1<sup>st</sup> September to 15<sup>th</sup> September, 2022- The Institute celebrated the "**Hindi Pakhwada**" with various activities like Essay Writing, Smaran Shakti and Hindi Typing competitions. Hindi Diwas was celebrated on 14<sup>th</sup> September, 2022.
12. 05<sup>th</sup> September 2022- **Teacher's Day** celebrated in the Institute.
13. 16<sup>th</sup> September 2022- A conference was held at IHM Shimla on the occasion of **International House Keeping Week** in which Hospitality Managers and Housekeepers from leading hotels of Shimla participated and guided and interacted with the students.

14. 19<sup>th</sup> September 2022- A **Poster Making Competition** was organised on the Theme:-Single use plastic.
15. 20<sup>th</sup> September 2022- The Institute students and employees took a **pledge not to litter on road.**
16. 20<sup>th</sup> September 2022- The Institute celebrated the **Cleanliness and Sanitation Awareness Drive** at the Government School in Dhalli.
17. 20<sup>th</sup> September 2022- The **Anti-ragging Committee meeting** was held at the Institute.
18. 21<sup>st</sup> September 2022- The Institute organized **Fresher's Party** and the students took part with great enthusiasm. The students performed different cultural activities on this occasion.
19. 22<sup>nd</sup> September 2022- The Institute organized **tree plantation under Swachhta Pakhwada.**
20. 23<sup>rd</sup> September 2022- The Institute organized **formation of Students Council** at IHM Shimla.
21. 28<sup>th</sup> September 2022- The Institute organized **Chef Competition on millet based** cake icing and bread making.
22. 29<sup>th</sup> September 2023- The Institute organized **Awareness Walk-Hygiene and Sanitization** Practices.
23. 20<sup>th</sup> October 2022- The Institute celebrated the **International Chef Day** at the Institute.
24. 31<sup>st</sup> October 2022- The Institute organized **Sports Week 2022** at IHM Shimla.
25. 04<sup>th</sup> November 2022- The Institute organized a **Slogan Writing Competition** with the collaboration of UCO Bank, Kufri, under **Vigilance Awareness Week.**
26. 10 November 2022- The Institute organized a session on **Prevention of Sexual Harassment at the Workplace** by Abhinav Manoj Mehta, Advocate, High Court of H.P & District Courts.
27. 19<sup>th</sup> November 2023- The Institute celebrated **International Men's Day** at IHM Shimla.
28. 29<sup>th</sup> November 2022- The Institute organized a **FAM tour for the students** of Government School Chail.
29. 05<sup>th</sup> December 2022- The Institute organized **Cake Mixing** ceremony at IHM Shimla. Many Chefs from different hotels of Shimla also attended this event.
30. 24<sup>th</sup> January 2023- Ms. Kirti Puri, H.O.D of this Institute, was invited to give an **interview on Doordarshan Shimla** regarding "Careers in Hotel Management".
31. 25<sup>th</sup> January 2023- The Institute celebrated **Himachal Statehood Day and National Tourism Day** at IHM Shimla.

32. 26<sup>th</sup> January 2023- The Institute celebrated **74th Republic Day Celebrations**.
33. 30<sup>th</sup> January 2023- **Kodo Millet Cookies were prepared under IYM**.
34. 02<sup>nd</sup> February 2023- The Institute organized **Theme Lunch for various Hoteliers** to Commemorate "**Ek Bharat Shreshtha Bharat**".
35. 07<sup>th</sup> February 2023- The **Millet based Chef Competition** was organized by the Institute, where students showcased their talent and creativity by using various Millets flour in the preparation of cakes and breads.
36. 21<sup>st</sup> February 2023- A proud moment for IHM Shimla- two students of this Institute, **Ms. Aswini Gaikwad and Ms. Manika won first place in the North India Patisserie Competition 2023** held at CIHM Chandigarh, from 21st to 23rd February 2023, where total 16 teams from all NCHMCT affiliated Institutes, including central, state and private colleges competed in six categories that include artisan breads, sports theme cake, plated desserts, petit fours, fondant figurine and a quiz.
37. 03<sup>rd</sup> March 2023- The students of the Institute watched the Hon'ble Prime Minister addressing a **Post Budget Webinar of Ministry of Tourism**.
38. 5<sup>th</sup> March 2023- Ms. Ashvini Gaikwad of IHM, Shimla, participated in the Jharkhand cookery league season w.e.f. 05.03.2023 to 07.03.2023 **and won the 2nd Prize**.
39. 9<sup>th</sup> March 2023- **International Women's Day** was celebrated at IHM Shimla.
40. 15<sup>th</sup> March 2023- The Institute organized a **Culinary Competition** for 1st Year Students.
41. 16<sup>th</sup> March 2023- An **excursion tour to Manali** w.e.f. 16.03.2023 to 18.03.2023 was organized for top ranking third year students by the Institute.
42. 24<sup>th</sup> March 2023- **Annual Day cum Farewell function** was celebrated along with First Convocation Ceremony.
43. 14<sup>th</sup> April 2023- Institute faculty, Ms. Aanchal, visited Mhow, the birth place of Dr. Bhimrao Ambedkar under "**Baba Saheb Ambedkar Yatra**" by Bharat Gaurav tourist train being operated under the 'Dekho Apna Desh' initiative which is aimed at promoting domestic tourism w.e.f 14.04.2023 to 21.04.2023.
44. 5<sup>th</sup> June 2023- **Cleanliness drive** was conducted in association with the Forest Department, Himachal Pradesh for environment protection on **World Environment Day**.
45. 21<sup>st</sup> June, 2023- The Institute celebrated "**International Yoga Day**". Employees of the Institute took part in this event and different types of "**Yoga Asanas**" were practiced on this day.

**(XVII) MEASURES TAKEN/SYSTEMS IN PLACE TO PREVENT RAGGING**

All possible efforts were made by the Institute to take preventive steps against the occurrence of ragging on or off the Institute premises by:

1. Constitution of Anti-Ragging Committee.
2. Constitution of Anti-Ragging Squad.
3. Anti Ragging Counseling for fresher's and seniors by a professional counselor.
4. Affidavits taken against ragging activities from all fresher students, which is mandatory submission.
5. Undertakings taken from all employees of the Institute to prevent, control and report any incident of ragging, on or off campus.
6. Conducted various events and activities-sports, competitions, cultural etc for encouraging mingling of all students and brought down barriers between them.
7. Regular communication between students and senior faculty was maintained and verbal survey/feedback from fresher students to know of any issues related to ragging.
8. Constant rounds of Institute campus, Hostel and local areas and paying guest accommodation by the faculty and security staff of the Institute for ensuring absence of ragging activities.
9. Residential data of all students provided to local Police station Dhalli for their reference.
10. All important information relating to ragging prominently displayed as posters on campus/Hostels for the knowledge of the students.

**(XVIII) UTILIZATION OF CENTRAL ASSISTANCE/ GRANT-IN-AID**

- ❖ 2<sup>nd</sup> installment of Rs. 1, 13, 08, 840/- (one crore thirteen lakh eight thousand eight hundred forty only) Grant-in-Aid has received from Ministry of Tourism, Govt. of India on account of Installation of Heating System (VRV/VRF AC System) in the Academic Block, Girls & Boys Hostel at IHM, Kufri, Shimla, vide sanction letter no. e. F. No 4 (15)/2021-HRD dated 19<sup>th</sup>October, 2022. The above GIA has been transferred to the CPWD, Shimla and the same has been utilized by the agency.
- ❖ An amount Rs. 35, 57, 400/- (Thirty Five Lakh Fifty Seven Thousand Four Hundred only) Grant-in-aid was sanctioned by the Government of India, Ministry of Tourism and the 1<sup>st</sup> installment of Rs. 10, 00, 000/- (ten lakh only), has released towards extension of roofing for entrance canopy and replacement of damaged roof ceiling at Mahasu Bhawan, vide sanction letter no. e. F. No 4 (35)/2022-HRD dated 19<sup>th</sup>October, 2022.

- ❖ An amount Rs. 1, 90, 316/- (One lakh Ninety Thousand Three Hundred Sixteen only) Grant-in-aid was sanctioned and released by the Government of India, Ministry of Tourism towards conducting the CBSP Scheme of the Ministry of Tourism-Skill Testing & Certification (ST&C) under Destination Based Skill Development Training Programme vide sanction letter no. PMUSD-8/11/2022-PMUSD dated 31<sup>st</sup> October, 2022. Total 30 candidates were trained in the above scheme.
- ❖ An amount Rs. 5, 03, 937/- (Five lakh Three Thousand Nine Hundred Thirty Seven only) Grant-in-aid was sanctioned and released by the Government of India, Ministry of Tourism towards conducting the CBSP Scheme of the Ministry of Tourism-Skill Testing & Certification (ST&C) programme during the FY 2021-2022 vide sanction letter no. PMUSD-3/18/2020-PMUSD dated 18<sup>th</sup> November, 2022. Total 105 candidates were trained in the above scheme.
- ❖ An amount of Rs. 80,900/- (Eighty Thousand Nine Hundred only) as Grant-in-Aid was received from Government of India, Ministry of Tourism, New Delhi on account of National Fellowship and Scholarship for higher education of ST students of this Institute vide sanction letter no. 11021/04/2021-Sch (Pt) dated 12<sup>th</sup> December, 2022.
- ❖ An amount of Rs. 40,900/- (Forty Thousand Nine Hundred only) as Grant-in-Aid was received from Government of India, Ministry of Tourism, New Delhi on account of Swachh Bharat Mission vide sanction letter no. 1/21/2019-SBM dated 20<sup>th</sup> April, 2023.

No Utilization Certificate is pending to be submitted to the Govt. of India, Ministry of Tourism for the period under report and the past.

### **(XIX) STATUS RELATING TO COURT CASES**

The following cases are pending in the courts as mentioned against each:-

1. Pawan Kumar Gupta Vs. Union of India & ORS in the Hon'ble CAT, Chandigarh.
2. Neeraj Aggarwal Vs. Union of India & ORS in the Hon'ble CAT, Chandigarh.



**(XX) IMPLEMENTATION OF RIGHT TO INFORMATION ACT-2005** (as on 01 July 2022 to 30 June 2023)

The appointments of Asst. Public Information Officer, P.I.O. and Appellate authority have already been made.

S.No.	Name of the Public authority under the department	No. of requests received	Number of decisions	Decisions where requests were rejected				Appeals filled before the appellate Authorities			Appeals filled before the state Information Commission			No. of cases disciplinary action was taken against any officer in respect of administration of this Act.	Amount charges collected
				No. of times various provisions were invoked.				No. of appeals	Outcome of appeals		No. of appeals	Outcome of appeals			
				Sec. 8	Sec.9	Sec.11	Sec.24		Appeals accepted	Appeals rejected		Appeals accepted	Appeals rejected		
				5	6	7	8								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1.	Institute of Hotel Management Catering & Nutrition, Kufri, Shimla-12	15	15	-	-	-	-	-	-	-	1	1	-	0	50/-

**(XXI) STATUS OF INTERNAL AUDIT**

Internal Audit for the financial year 2017-18 has been carried out by the Govt. of India Ministry of Civil Aviation and Tourism.

**(XXII) PROGRESS IN USE OF HINDI**

All letters received in Hindi are replied in Hindi. The Institute is buying more Hindi daily newspapers and Hindi books to promote Hindi language in the Institute. Efforts are also being made to do all correspondence and noting in Hindi as much as possible.

**(XXIII) SCHOLARSHIP AND AWARDS**

The State Tourism Department pays a stipend to the bonafide Himachali students who undergo training in various courses run by the Institute. In addition to this, the Institute of Hotel Management, Catering & Nutrition, Kufri, Shimla is also registered on the National Scholarship Portal and verifies the scholarship cases of the students of the Institute.

**(XXIV) STAFF STRENGTH 2022-2023**

The sanctioned strength & Staff in position in the Institute are given hereunder:-

Sr. No.	Name of the Post	Sanction Posts	In position
1	Principal	01	01
2	Head of Department	03	03
3	Sr. Lecturer-cum-Instructor	06	03
4	Lecturer-cum-Instructor	09	07
5	Assistant Lecturer	12	03
6	Teaching Associate/ Contract Faculty	07	03
7	Admin. Officer	01	01
8	Asst. A.O. /Office Suptd.	01	01
9	Accountant	01	00
10	UDC/Storekeeper/Cashier	06	06
11	LDC	08	03
12	Librarian	01	01
13	PA to Principal	01	00
14	Stenographer	01	01
15	Attendant/Sweeper/Chowkidar	09	05
16	Peon	02	01
17	Outsource(Lab-attendant/Mali/ Technician/ Wireman/ Driver/Girls Hostel Warden/ Nurse/Accommodation operations staff /Security Guard	-	40

**(XXV) ANNUAL ACCOUNTS 2022-2023**

**LAMBA VIJ & CO.**

CHARTERED ACCOUNTANTS,  
WOODLAND HOUSE, NEWLAND ESTATE,  
CIRCULAR ROAD, SHIMLA – 171001, H. P.  
PH. (0177) 4062923  
E-mail: [lvcoshimla@gmail.com](mailto:lvcoshimla@gmail.com)  
[lambavij@gmail.com](mailto:lambavij@gmail.com)



**Independent Auditor's Report**

**To**

**The Governing Board Members of**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION  
SOCIETY,**

**I. Report on the Financial Statements**

We have audited the accompanying financial statements of **INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION SOCIETY, KUFRI, SHIMLA, H.P.**, which comprise the Balance Sheet as at March 31, 2023, Income and Expenditure Account and Receipt and Payment Account for the year then ended, and a summary of accounting policies and other explanatory information.

**II. Management's Responsibility for the Financial Statements**

The Management of IHM is responsible for the preparation and presentation of these Financial Statements that give a true and fair view of the financial position and financial performance and Receipts & Payment of IHM in accordance with Accounting Principles generally applied in India including the Accounting Standard issued by the Institute of Chartered Accountants of India. This responsibility also includes maintenance of adequate accounting records in accordance with the provision of the India Laws applicable to IHM for safe-guarding its assets and preventing and detecting frauds and other irregularities, selection and application of appropriable Accounting Policies, making Judgements and estimates that are reasonable and prudent and design, implementation and maintenance of adequate Internal Financial Controls that were operating effectively for ensuring the accuracy and completeness of accounting records, relevant to the preparation and presentation of Financial Statement that

give a true and fair view and are free from material, misstatement, whether due to fraud and error.

### **III. Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We have taken into account the provision of the Indian Law applicable to IHM, the Accounting and Auditing Standards and matters which are required to be included in the Audit Report under the provisions of the said Indian Laws and the Rules made thereunder. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal/financial control relevant to the Institutes preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

### **IV. Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the financial statements read with notes on Accounts given in Schedule "15" give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;

## ANNUAL REPORT & ACCOUNTS 2022-2023

An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

### **V. We report that:**

In our opinion and to the best of our information and according to the explanations given to us, subject to the following:

- a) Fixed assets having net value of Rs. 14, 53, 08, 622.00 (Rs. Fourteen Crore Fifty-Three Thousand Eight Six Hundred Twenty-Two) as on the Balance Sheet date is in the process of updating.
- b) The General Provident Fund trust of the Institute is subject to registration under schedule IV of the Income Tax Act, 1961. The Institute has created an adhoc provision of Rs. 18,04,000/- for interest payable to members which may differ on actual payment to be made in future (read with Accounting Policy 1(g)(ii).
- c) The Institute has maintained GPF and CPF Funds (herein after called the Funds) for its employees. Also, the Institute has maintained Gratuity cum Pension Fund with LIC of India. The bank accounts of these funds are being maintained under PAN of the Institute. Necessary compliance with regard to Audit, and filling of Annual Income Tax Return should be ensured.
- d) Balances of accounts payable and receivable are subject to reconciliation /confirmation by the respective parties (read with Note No. xi). In the absence of confirmation, the impact of the same on financial statements are not ascertainable.
- f) The Management has taken steps in respect of the repeated qualifications reported since earlier years. The unsettled qualifications are being considered in the report also.

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Subject to our comments above, we further report that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and the Balance Sheet and Income & Expenditure Account are in agreement with the Books of Accounts.

In our opinion and to the best of our information and according to the explanations given to us the attached accounts subject to and read with Schedule – 15 forming part of accounts:

### Give a true and fair view:

- a) In the case of Balance Sheet, of the State of Affairs of the Institute as on 31<sup>st</sup> March, 2023;
- b) In the case of the Income & Expenditure Account of the Excess of Expenditure over Income for the year ended 31<sup>st</sup> March, 2023.

*for* **LAMBA VIJ & CO.,  
CHARTERED ACCOUNTANTS,  
(FRN 002520N)**

**Shimla  
Dated: 13.07.2023**

**PARTNER**

**(C.A. AJAD SINGH)**

**M. NO. - 568806  
UDIN: 23568806BGXHBG3586**

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## INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA BALANCE SHEET AS ON 31st MARCH 2023

Particulars	Schedule	Current year 2022-23 Amount (Rs.)	Previous Year 2021-22 Amount (Rs.)
<b><u>CORPUS /CAPITAL FUND AND LIABILITIES:-</u></b>			
Corpus / Capital Fund.	1	34,89,98,805	35,08,55,748
Reserves and Surplus	2	10,85,30,751	8,95,30,573
Earmarked / Endowment Fund	3	1,19,26,677	1,22,35,859
Current Liabilities & Provisions	4	6,16,25,718	6,11,91,593
<b>TOTAL</b>		<b>53,10,81,951</b>	<b>51,38,13,773</b>
<b><u>ASSETS:-</u></b>			
Fixed Assets	5	14,53,08,622	10,37,56,278
Current Assets, Loans & Advances	6	38,57,73,329	41,00,57,495
<b>TOTAL</b>		<b>53,10,81,951</b>	<b>51,38,13,773</b>
Significant Accounting Policies, Contingent liabilities & Notes on Accounts	15		

FOR AND ON BEHALF OF THE INSTITUTE OF  
HOTEL MANAGEMENT, CATERING & NUTRITION,

(A. A. OFFICER) (PRINCIPAL)

PLACE: SHIMLA

DATED: 13.07.2023

“As per our report of even date annexed”

LAMBA VIJ & CO.  
CHARTERED ACCOUNTANT,

(CA AJAD SINGH)  
PARTNER

M. No 568806

UDIN: 23568806BGXHBG3586

**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2023**

Particulars	Schedule	Current year 2022-23 (Amount Rs.)	Previous Year 2021-22 (Amount Rs.)
<b><u>A. INCOME:-</u></b>			
Academic Receipts	7	9,15,28,963	7,92,34,937
Income from Sales / Services	8	5,94,557	1,92,398
Interest earned	9	1,84,33,975	1,72,62,072
Other Income	10	1,13,13,359	1,02,12,580
<b>Total (A)</b>		<b>12,18,70,854</b>	<b>10,69,01,987</b>
<b><u>B. EXPENDITURE:-</u></b>			
Establishment expenses	11	7,12,43,257	3,50,42,962
Operational expenses	12	3,13,95,947	1,65,94,182
Academic expenses	13	12,48,795	24,05,859
Administrative expenses	14	82,47,434	75,08,087
Depreciation	5	1,15,92,365	1,00,67,080
<b>Total (B)</b>		<b>12,37,27,798</b>	<b>7,16,18,170</b>
Balance being surplus / (Deficit) carried to Corpus / Capital Fund (A-B)		(18,56,943)	3,52,83,817
Significant Accounting Policies, Contingent liabilities & Notes on Accounts	15		

FOR AND ON BEHALF OF THE INSTITUTE OF  
HOTEL MANAGEMENT, CATERING &  
NUTRITION,

(A. A. OFFICER) (PRINCIPAL)

PLACE: SHIMLA

DATED: 13.07.2023

“As per our report of even date annexed”

LAMBA VIJ & CO.  
CHARTERED ACCOUNTANT,

(CA AJAD SING)  
PARTNER

M.No. 568806

UDIN: 23568806BGXHBG3586



**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

Schedule - 1

**CORPUS/CAPITAL FUND**

Particulars	As At 31.03.2023 (Amount Rs.)	As At 31.03.2022 (Amount Rs.)
Balance at the beginning of the year	35,08,55,748	31,55,71,931
Add: Contributions towards corpus/capital fund	0.00	0.00
Add: Transferred from Earmarked Fund	0.00	0.00
Add: Balance of Net Income (expenditure) transferred from the Income & Expenditure account	-18,56,943	3,52,83,817
Balance at the year end.		
Less: Transferred to Leave Encashment Fund	0.00	0.00
Less: Transferred to Gratuity-cum-death benefit Fund (NPS Staff )	0.00	0.00
<b>Total</b>	<b>34,89,98,805</b>	<b>35,08,55,748</b>

Schedule - 2

**RESERVES & SURPLUS**

Particulars		As At 31.03.2023 (Amount Rs.)		As At 31.03.2022 (Amount Rs.)
<b>Capital Reserve</b>				
- As per last account	8,95,30,573		9,03,80,279	
- Addition during the year	2,38,17,018		83,34,928	
- Adjustment of Previous years (4355327-59700)	42,95,627			
Less: Depreciation transferred to Income & Expenditure A/c	91,12,466	10,85,30,752	91,84,633	8,95,30,573
<b>Total (1+2)</b>		<b>10,85,30,752</b>		<b>8,95,30,573</b>

## INSTITUTE OF HOTEL MANAGEMENT, CATERING &amp; NUTRITION, SHIMLA

## Schedule - 3

Earmarked/Endowment Funds	Fund Wise Break Up					Amount-Rs.	
	Activity Fund	Tribal Youth Progm Fund	Leave Encashment Fund	Gratuity-Cum-Death benefit Fund	Magazine Fund	2022-23	2021-22
a) Opening balance	8,72,154	9,869	62,35,042	50,03,874	114920	1,22,35,859	1,35,30,200
b) Additions during the year:	7,86,050	0	0	1,51,018	60000	9,97,068	0
i) Donations/grants/endowments	0	0	0	0	0	0	0
ii) Other additions .....	0	0	0	0	0	0	0
<b>Total {(a) + (b)}</b>	<b>16,58,204</b>	<b>9,869</b>	<b>62,35,042</b>	<b>51,54,892</b>	<b>1,74,920</b>	<b>1,32,32,927</b>	<b>1,35,30,200</b>
c) Utilization/Expenditure towards objectives of funds :							
i) Capital expenditure							
- Fixed Assets	0	0	0	0	0	0	0
- Others	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
ii) Revenue expenditure							
- Salaries, wages & allowances	0	0	0	0	0	0	0
- Scholarships & prizes	0	0	0	0	0	0	0
- Others	11,97,490	0	55,660	0	53,100	13,06,250	12,94,341
<b>Total</b>	<b>11,97,490</b>	<b>0</b>	<b>55,660</b>	<b>0</b>	<b>53,100</b>	<b>13,06,250</b>	<b>12,94,341</b>
iii) Transferred/ Adjusted during the year	0	0	0	0	0	0	0
<b>Total (c)</b>	<b>11,97,490</b>	<b>0</b>	<b>55,660</b>	<b>0</b>	<b>53,100</b>	<b>13,06,250</b>	<b>12,94,341</b>
Closing balance at the yearend (a+b-c)	4,60,714	9,869	61,79,382	51,54,892	1,21,820	1,19,26,677	1,22,35,859

**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

Schedule - 4

**CURRENT LIABILITIES AND PROVISIONS**

Particulars	As At 31.03.2023 Amount Rs.	As At 31.03.2022 Amount Rs.
<b>A. CURRENT LIABILITIES :</b>		
Students Security Refundable	1,04,80,000	1,00,73,000
Stipend payable	9,44,880	11,26,400
Expenses payable	22,02,606	22,40,082
Advance Tuition Fee	1,78,98,500	1,82,87,913
Due to Student	10,10,400	3,32,295
Due to Staff	1,39,057	44,418
Payable to Other	30,34,022	13,30,201
TDS Payable GST	37,284	33,105
TDS Payable Income Tax	3,66,835	2,41,104
Un-Utilized Grant-in-Aid (Schedule-4A)	87,96,750	2,49,07,024
ICICI Bank Shimla (over draft)	1,65,70,316	0
UCO Bank Kufri (over draft)	0	2576051
<b>Total (A)</b>	<b>6,14,80,650</b>	<b>6,11,91,593</b>
<b>B. PROVISIONS :</b>		
Bonus	1,45,068	0
<b>Total (B)</b>	<b>1,45,068</b>	<b>0</b>
<b>Total (A+B)</b>	<b>6,16,25,718</b>	<b>6,11,91,593</b>

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

Schedule-4A

**UNUTILIZED GRANT-IN-AID**

Sl.No.	Particulars	Opening Balance As At 01.04.2022	Received during the year	Total	Utilized/refund during the year	Balance as on 31.03.2023
1	Grant in Aid (Building)	0	0	0	0	0
2	Grant in Aid (STP)	90,49,937	0	90,49,937	49,68,668	40,81,269
3	Grant in Aid (Kitchen Equipments, FO,etc)	31,48,509	0	31,48,509	31,48,509	0
4	Grant in Aid (VRV System)	1,13,08,840	1,13,08,840	2,26,17,680	1,89,74,948	36,42,732
5	Grant in Aid (Scholarship)	0	80,900	80,900	80,900	0
6	Grant in Aid (Garbage Disposable)	13,99,738	0	13,99,738	13,26,989	72,749
7	Grant in Aid (Mahasu Bhawan Repair)	0	10,00,000	10,00,000	0	10,00,000
	<b>TOTAL</b>	<b>2,49,07,024</b>	<b>1,23,89,740</b>	<b>3,72,96,764</b>	<b>2,85,00,014</b>	<b>87,96,750</b>

# ANNUAL REPORT & ACCOUNTS 2022-2023

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA

## FIXED ASSETS SCHEDULE-5

Description	Rate of Depreciation	Gross Block				Depreciation			Net Block			
		Cost/value as on 01.04.2022	Addition During the year		Deduction/ adjustment	Cost/value at the year end	As on 1.4.2022	For the year	Deductions/ Adjustments	Total upto year end	As on	As on
			More Than	Less Than							As At 31.03.2023	As At 31.03.2022
(1)	(2)		(3)	(4)	(5)	(6)	(7)	(8)	(4-8)	(1-5)		
<b>A) Fixed Assets:-</b>												
<b>1) Assets Acquired Out of GIA</b>												
1. Buildings	10%	18,84,46,583	111748	0	0	18,85,58,331	11,86,63,677	69,89,465	0.00	12,56,53,142	6,29,05,189	6,97,82,906
2. Plant & Machinery	15%	13,468	0	0	0	13,468	13,355	17	0.00	13,372	96	113
3. Equipments	15%	2,41,55,512	2789992	0	0	2,69,45,504	1,50,00,196	17,91,796	0.00	1,67,91,992	1,01,53,512	91,55,316
4. Computer Equipment	40%	43,52,616	0	0	0	43,52,616	43,51,954	265	0.00	43,52,219	397	662
5. Furniture & Fixtures	10%	61,10,546	0	0	0	61,10,546	44,62,051	1,64,850	0.00	46,26,901	14,83,646	16,48,495
6. Electrical Equipments	15%	46,188	0	0	0	46,188	45,426	114	0.00	45,540	648	762
7. Library Books	15%	10,09,929	0	0	0	10,09,929	9,68,782	6,172	0.00	9,74,954	34,975	41,147
8. Crockery cutlery	15%	5,24,548	0	0	0	5,24,548	4,93,336	4,682	0.00	4,98,018	26,530	31,212
9. Office Equipment	15%	1,76,517	0	0	0	1,76,517	1,71,049	820	0.00	1,71,869	4,648	5,468
10. Hostel Furniture	10%	24,63,575	0	0	0	24,63,575	20,69,188	39,439	0.00	21,08,627	3,54,948	3,94,387
11. Land	0%	32,606	0	0	0	32,606	-	-	0.00	-	32,606	32,606
12. Water Supply Scheme	10%	24,30,000	0	0	0	24,30,000	19,01,890	52,811	0.00	19,54,701	4,75,299	5,28,110
<b>2) Assets Acquired Out of Activity Fund:-</b>												
1. Sports Equipments	15%	5,64,035	0	0	0	5,64,035	3,38,386	33,847	0.00	3,72,233	1,91,802	2,25,649
2. Music Equipments	15%	4,53,815	0	0	0	4,53,815	2,94,949	23,830	0.00	3,18,779	1,35,036	1,58,866
3. Visual Equipments	15%	59,700	0	0	0	59,700	38,873	3,124	0.00	41,997	17,703	20,827
4. Computer Equipments	40%	85,000	0	0	0	85,000	81,915	1,234	0.00	83,149	1,851	3,085
<b>Total (A)</b>		<b>23,09,24,638</b>	<b>29,01,740</b>	<b>-</b>	<b>-</b>	<b>23,38,26,378</b>	<b>14,88,95,028</b>	<b>91,12,466</b>	<b>-</b>	<b>15,80,07,493</b>	<b>7,58,18,885</b>	<b>8,20,29,611</b>

**ANNUAL REPORT & ACCOUNTS 2022-2023**

B) Work- In- progress s:-												
1. Sewerage Treatment Plant (STP)	0%	1,17,96,590	0	613341	0	1,24,09,931	-	-	-	-	1,24,09,931	1,17,96,590
2. VRV/VRF/AC systems	0%	-	0	18974948	0	1,89,74,948	-	-	-	-	1,89,74,948	-
3. Garbage Composter Unit	0%	-	0	1326989	0	13,26,989	-	-	-	-	13,26,989	-
<b>Total (B)</b>		<b>1,17,96,590</b>	<b>-</b>	<b>2,09,15,278</b>	<b>-</b>	<b>3,27,11,868</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,27,11,868</b>	<b>1,17,96,590</b>
<b>Total (A+B)</b>		<b>24,27,21,228</b>	<b>29,01,740</b>	<b>2,09,15,278</b>	<b>-</b>	<b>26,65,38,246</b>	<b>14,88,95,028</b>	<b>91,12,466</b>	<b>-</b>	<b>15,80,07,493</b>	<b>10,85,30,753</b>	<b>9,38,26,201</b>

**2) FIXED ASSETS ACQUIRED OUT OF OWN FUNDS**

1. Vehicles	15%	8,84,234	-	-	-	8,84,234	3,41,204	81,455	-	4,22,659	4,61,576	5,43,030
2. Library Books	15%	18,18,283	3,600	-	-	18,21,883	15,07,367	47,177	-	15,54,544	2,67,338	3,10,915
3. Furniture & Fixture	10%	19,58,779	24,105	3,95,995	-	23,78,879	6,15,238	1,56,564	-	7,71,802	16,07,076	13,43,540
4. Computer and Accessories	40%	8,06,605	33,789	-	-	8,40,394	7,27,535	45,144	-	7,72,679	67,714	79,069
5. Crockery & Cutlery	15%	99,417	-	-	-	99,417	48,826	7,589	-	56,415	43,002	50,591
6. Hostel Furniture	10%	7,29,188	-	-	-	7,29,188	2,81,128	44,806	-	3,25,934	4,03,254	4,48,060
7. Building/Walls/ Culverts/Roads/ Paths	10%	-	-	3,28,39,762	-	3,28,39,762	-	16,41,988	-	16,41,988	3,11,97,774	-
8. Equipments (Schedule-5A)	15%	97,30,454	1,32,400	3,01,613	44,03,573	57,60,894	25,75,581	4,55,176	-	30,30,758	27,30,136	71,54,872
<b>Total (2)</b>		<b>1,60,26,960</b>	<b>1,93,894</b>	<b>3,35,37,370</b>	<b>44,03,573</b>	<b>4,53,54,651</b>	<b>60,96,879</b>	<b>24,79,898</b>	<b>-</b>	<b>85,76,778</b>	<b>3,67,77,870</b>	<b>99,30,077</b>
<b>Total (1 + 2)</b>		<b>25,87,48,188</b>	<b>30,95,634</b>	<b>5,44,52,648</b>	<b>44,03,573</b>	<b>31,18,92,897</b>	<b>15,49,91,907</b>	<b>1,15,92,365</b>	<b>-</b>	<b>16,65,84,272</b>	<b>14,53,08,622</b>	<b>10,37,56,278</b>
<b>Previous Year</b>		<b>24,10,85,279</b>	<b>24,11,486</b>	<b>1,52,51,423</b>	<b>-</b>	<b>25,87,48,188</b>	<b>14,49,24,824</b>	<b>1,00,67,080</b>	<b>-</b>	<b>15,49,91,907</b>	<b>10,37,56,279</b>	<b>9,61,60,450</b>

**ANNUAL REPORT & ACCOUNTS 2022-2023**

DETAIL OF EQUIPMENTS (OWN FUNDS) SCHEDULE-5 A

Description	Rate of Depreciation	Gross Block					Depreciation				Net Block	
		Cost/value as on 01.04.2022	Addition During the year		Deduction/ adjustment	Cost/value at the year end	As on 1.4.2021	For the year	Deductions/ Adjustments	Total up to year end	As on	As on
			More Than 6 Months	Less Than 6 Months							As At 31.03.2023	As At 31.03.2022
A. Equipments Own fund details		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(4-8)	(1-5)	
LED TV	15%	94,900	-	-	-	94,900	57,850	5,558	-	63,408	31,493	37,050
PROJECTORS	15%	12,98,069	-	-	-	12,98,069	6,44,044	98,104	-	7,42,148	5,55,921	6,54,025
RO SYSTEMS	15%	2,28,500	-	-	-	2,28,500	1,24,394	15,616	-	1,40,010	88,490	1,04,106
GAS PIPE LINE FOR OBC BUILDING	15%	1,39,625	-	-	-	1,39,625	86,966	7,899	-	94,865	44,760	52,659
KITCHEN & OFFICE EQUIPMENTS	15%	20,60,140	-	-	-	20,60,140	11,06,177	1,43,094	-	12,49,271	8,10,869	9,53,963
PHOTOCOPY MACHINE	15%	8,32,278	-	-	-	8,32,278	3,40,270	73,801	-	4,14,071	4,18,207	4,92,008
DEEP FREEZER	15%	85,687	-	-	-	85,687	28,699	8,548	-	37,247	48,440	56,988
FIRE FIGHTING EQUIPMENTS	15%	2,65,500	-	-	-	2,65,500	1,14,679	22,623	-	1,37,302	1,28,198	1,50,821
DRILL MACHINE	15%	6,749	-	-	-	6,749	2,604	622	-	3,226	3,523	4,145
GYSRER	15%	22,500	-	-	-	22,500	8,682	2,073	-	10,755	11,745	13,818
WEIGHING SCALE	15%	22,000	-	6,999	-	28,999	7,298	2,730	-	10,028	18,971	14,702
MULTI FUNCTION PRINTER	15%	87,833	-	24,635	-	1,12,468	15,553	12,690	-	28,243	84,225	72,280
UPS 3.0 KVA	15%	85,500	97,200	2,69,979	-	4,52,679	23,726	44,095	-	67,821	3,84,858	61,774
SCANNER	15%	47,200	-	-	-	47,200	7,080	6,018	-	13,098	34,102	40,120
Oxygen Concentrator	15%	50,400	-	-	-	50,400	7,560	6,426	-	13,986	36,414	42,840
Water Pump Tulu	15%	-	35,200	-	-	35,200	-	5,280	-	5,280	29,920	-
<b>Total</b>		<b>53,26,881</b>	<b>1,32,400</b>	<b>3,01,613</b>	<b>-</b>	<b>57,60,894</b>	<b>25,75,581</b>	<b>4,55,176</b>	<b>-</b>	<b>30,30,758</b>	<b>27,30,136</b>	<b>27,51,299</b>
<b>B) Work- In-progress Own Fund:-</b>												
1. Water Tank for the Hostels and IHM	0%	44,03,573	0	0	4403573	-	-	-	-	-	-	44,03,573
<b>Total (B)</b>		<b>44,03,573</b>	<b>-</b>	<b>-</b>	<b>44,03,573</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,03,573</b>
<b>Total (A+B)</b>		<b>97,30,454</b>	<b>1,32,400</b>	<b>3,01,613</b>	<b>44,03,573</b>	<b>57,60,894</b>	<b>25,75,581</b>	<b>4,55,176</b>	<b>-</b>	<b>30,30,758</b>	<b>27,30,136</b>	<b>71,54,872</b>

**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule - 6**

**CURRENT ASSETS, LOANS & ADVANCES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount Rs.</b>	<b>As At 31.03.2022 Amount Rs.</b>
<b>A) <u>CURRENT ASSETS:</u></b>		
<b>1. <u>Inventories:</u></b> (As Taken valued and certified by the management)	857600	713347
<b>2. <u>Cash and Bank Balances :</u></b>		
Postage stamps in hand	8869	1065
Fixed deposit in banks	348886521	347702987
Balance in S/B A/c with UCO Bank Kufri	471109	0
Balance in C/ A with UCO Bank Kufri 588	53375	922171
Balance in S/B A/c with UCO Bank Kufri 40973	862001	625026
Balance in S/B A/c with UCO Bank Kufri 9697	363015	9384
Balance in S/B A/c with ICICI Bank, Sanjouli	0	30050
Balance in C/ A/c with ICICI Bank, Sanjouli	3198995	150737
Balance in S/B A/c with SBI, Shimla	10163	352196
<b>TOTAL (A)</b>	<b>35,47,11,648</b>	<b>35,05,06,963</b>
<b>B) <u>LOANS, ADVANCES &amp; OTHER ASSETS :</u></b> (Amount recoverable in cash or in kind or for value to be received)		
Staff loans & Advances (Schedule - 6A)	9967555	10587752
Prepaid expenses	80,872	1,16,705
Security deposits	8,43,483	8,43,483
Advance to CPWD & HPPWD for capital Expenditure	93,61,873	3,18,34,798
Due from Other	18,07,041	1,11,74,505
Interest accrued but not due on FDRs	11,34,219	13,03,941
Due from students	28,59,200	73,800
Grant in Aid Recoverable (MOT STC)	9,77,215	5,04,192
TDS Recoverable	40,30,223	31,11,356
<b>Total (B)</b>	<b>3,10,61,681</b>	<b>5,95,50,532</b>
<b>Total (A+B)</b>	<b>38,57,73,329</b>	<b>41,00,57,495</b>

**Schedule - 6A**

**STAFF LOANS & ADVANCES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount Rs.</b>	<b>As At 31.03.2022 Amount Rs.</b>
House Loan to Staff (including interest accrued)	9967555	10587752
<b>Total</b>	<b>99,67,555</b>	<b>1,05,87,752</b>

**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule - 7**

**ACADEMIC RECEIPTS**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Tuition fee	7,31,03,813	7,13,48,537
Admission & Registration Fee	5,00,000	4,84,500
Examination Fee	32,92,500	43,50,500
Hostel Fee	1,22,74,500	30,51,400
Misc. Fee	23,58,150	-
<b>Total</b>	<b>9,15,28,963</b>	<b>7,92,34,937</b>

**Schedule – 8**

**INCOME FROM ALES/SERVICES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Meal charges from staff & students	42,400	24,980
License fee (Staff Quarter)	3,816	3,816
Cafeteria Sale	5,37,841	1,51,602
Sale of Tender Form	10,500	12,000
<b>Total</b>	<b>5,94,557</b>	<b>1,92,398</b>

**Schedule - 9**

**INTEREST EARNED**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
On Term Deposits and Saving Bank accounts	1,77,94,895	1,64,91,840
On Employees/Staff loans	6,03,803	7,38,773
On Income Tax Return	-	-
On Securities	35,277	31,459
<b>TOTAL</b>	<b>1,84,33,975</b>	<b>1,72,62,072</b>



**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule - 10**

**OTHER INCOME**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Sale of Prospectus	49,250	18,700
Sale of Log books	34,200	1,040
Fine from students	5,07,486	3,115
Misc Receipts	62,285	5,758
Forfeited Fee	3,600	5,21,191
Short Term Courses Charges (Net)	14,69,100	3,71,653
Guest House Receipt	13,200	4,450
RTI Charges	-	478
Photostate Charges	2,072	1,562
Excess Provision W/Back	59,700	-
Sale of Scrap	-	1,00,000
Depreciation on G.I.A. assets transferred from Capital Reserve	91,12,466	91,84,633
<b>TOTAL</b>	<b>1,13,13,359</b>	<b>1,02,12,580</b>

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule – 11**

**ESTABLISHMENT EXPENSES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Salaries, Wages and Allowances including honorarium.	3,38,14,314	2,97,75,338
Contribution to Provident Fund/NPS	25,89,893	22,91,348
Bonus	1,45,068	1,45,068
DLI & EDLI Charges	26,686	24,289
LTC Expenses	1,36,214	29,328
Medical Reimbursement	7,34,372	4,52,666
Gratuity Contribution	12,67,542	32,333
Contribution to Pension Scheme	3,10,50,611	9,01,836
Children Education Allowance	4,29,314	3,78,000
Guest faculty	3,69,000	6,74,000
Associate Ship (T.A)	6,51,943	1,90,323
Staff Training Expenses	11,000	48,260
Honorarium to Staff for various training	17,300	1,00,173
<b>Total</b>	<b>7,12,43,257</b>	<b>3,50,42,962</b>

**ANNUAL REPORT & ACCOUNTS 2022-2023**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule - 12**

**OPERATIONAL EXPENSES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Consumption of fuel and Gas	5,52,463	2,51,332
Water charges	8,16,947	2,58,045
Electricity charges	43,02,825	21,01,898
Consumption of material for training	90,66,349	39,65,531
Misc. Equipments (not of capital nature)	2,62,813	1,72,180
Repairs & Maintenance:		
- Building	67,67,260	38,79,423
- Equipments	1,54,350	93,514
- Vehicles	16,640	33,862
- Hostel	-	93,906
- Computer	26,285	14,750
- Gardens	16,229	6,550
Remuneration to Cleaning staff	21,02,106	16,23,044
Remuneration Outsource Employees (Lab Attendants & Driver)	22,65,706	17,61,271
Cartage & Conveyance	30,940	9,050
Linen Replacement	6,580	27,228
Annual Maintenance Contract	1,15,735	51,787
Glass wear and Crockery	12,600	-
Hostel Mess Charges	45,23,583	19,64,956
Generator R & M.	3,56,536	2,85,855
Covid Expenses	-	-
<b>Total</b>	<b>3,13,95,947</b>	<b>1,65,94,182</b>

**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**Schedule – 13**

**ACADEMIC EXPENSES**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
Examination Expenses	8,33,165	5,52,916
Apps and Teaching Aids	4,15,630	8,52,943
<b>Total</b>	<b>12,48,795</b>	<b>24,05,859</b>

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**INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION, SHIMLA**

**ADMINISTRATIVE EXPENSES**

**Schedule – 14**

<b>Particulars</b>	<b>As At 31.03.2023 Amount (Rs.)</b>	<b>As At 31.03.2022 Amount (Rs.)</b>
<b>A. Infrastructure</b>		
Vehicle Running Expenses	1,13,747	1,03,551
Insurance (Vehicle & Building)	45,590	67,138
<b>B. Communication</b>		
Postage & Telegram	32,196	13,165
Telephones & Fax	4,90,610	1,82,630
<b>C. Others</b>		
Printing & stationery (prospectus, log book, journal)	5,45,941	4,18,953
Newspapers & periodicals	16,110	24,393
Travel & conveyance	1,85,744	1,11,187
Advertisement & publicity	23,222	3,57,431
Legal & professional charges	45,630	3,34,755
Auditor's remuneration	26,550	26,550
Bank charges	1,01,526	3,314
Office contingency	2,025	19,116
Misc. Expenses	4,600	13,563
Security Expenses	47,51,876	24,98,067
Utensils	6,050	58,520
Remuneration to Hostel Warden	3,02,934	1,53,107
Remuneration to Foreman/Technician	5,64,508	3,92,670
Remuneration to Nurse	1,49,977	1,91,218
Remuneration to Data Entry Operator	2,84,143	1,23,645
Web Site Expenses	42,998	10,000
Hindi Promotion & Swachatta Pakhwara Expenses	28,300	22,100
Prior Period Expenses	3,02,237	20,76,500
Guest House Expenses	5,600	-
NPS Expenses	2,630	2,582
BOGs Expenses	600	37,310
Interest Allowed to IHM, GPF Trust	54,000	2,50,000
Uniform & Appearance	1,18,091	16,622
<b>Total (A+B+C)</b>	<b>82,47,434</b>	<b>75,08,087</b>